



# *Grace Christian School*

4410 SE 3<sup>rd</sup> Avenue † Ocala, FL. 34480  
(352) 387-3090  
[www.gcsocala.com](http://www.gcsocala.com)

Grace Christian School is seeking qualified individuals who are capable of assisting the school with the day-day financial operations. This includes bookkeeping, annual budget oversight, audit processing/review, & yearly taxes.

Job Type: Full-time

Salary: \$50,000.00 - \$75,000.00 per year

Benefits:

- Dental insurance
- Flexible schedule
- Health insurance
- Life insurance
- Paid time off

Schedule:

- 8 hour shift
- Monday to Friday

Work Location: In person