**Marion County Children’s Advocacy Center**

*Our community working together to protect, serve and advocate for children*

**Job Title**: VOCA Therapist

**Reports to:** Clinical Director

**Position Description:** The position contributes to the mission of the Marion County Children’s Advocacy Center, Inc., by providing short-term, crisis intervention and stabilization counseling addressing issues of abuse and neglect, to child victims and their non-offending families and/or caretakers.

**Job Duties and Responsibilities:**

60% Provide counseling sessions for a minimum thirty (30) sessions per week.

16% Maintain progress notes in accordance with the MCCAC policies and Florida Statute 491, Chapter 64B-49 and develop Individual Treatment Plans

10% Conduct Initial Therapeutic Assessment on each client according to the proscribed Advocacy Center’s format, and monitor progress in therapy.

6% Participate in clinical case reviews with Clinical Director weekly

3% Attend weekly case staffings with advocates and other service providers as needed, and staff and consult with other professionals involved with client care and case plan as needed

2% Prepare referral letters for clients needing case management and on-going mental health care and notification of closure letter for referring agency after case closure

1% Attend weekly staff meetings regarding clinical issues and clients within the center

1% Maintain Client Contact Log daily

1% Attend and participate in Clinical Program Staffings providing suggestions for QA/QI case management as they are scheduled

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100% TOTAL

**Experience: Minimum:** Two (2) years experience in a counseling related field, preferably working with children.

**Licensure Requirements: Minimum:** Licensed in the State of Florida in Mental Health Counseling, Marriage and Family Therapy or Social Work; or a registered and working under the supervision of a licensed therapist, approved by the Florida Department of Health as a qualified supervisor.

**Education: Minimum:** Masters Degree in Counseling or Social Work. Within 6 months of hire completion of a minimum of 40 hours specialized, trauma focused training completed through a combination of formal or online training, clinical supervision, peer review, etc. Continuing education in the field of child abuse and neglect annually at a minimum of 8 hours per year.